



SACSCOC Off-Site Committee Feedback

Call to Conversation: Journey to Reaffirmation
May 9, 2025

SACSCOC Reaffirmation

CLASS OF 2026

2023

DECEMBER
15TH

SACSCOC Class of
2026 Orientation



2024

FEBRUARY
9TH

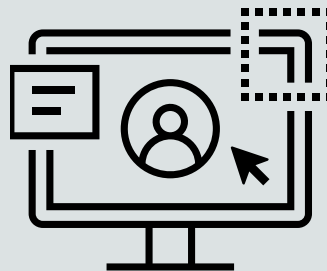
Functional Team
Kickoff



2025

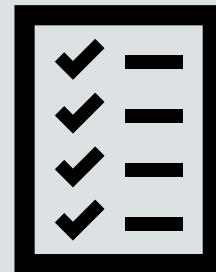
MARCH
1ST

Compliance
Certification Due



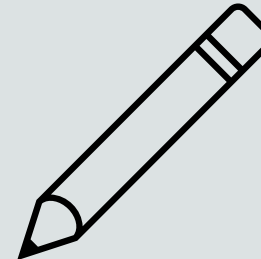
APRIL
22ND - 25TH

Off-Site Committee
Review



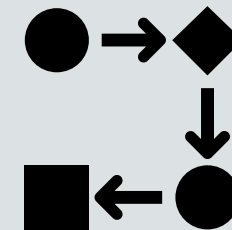
AUGUST
4TH

Focused Report &
QEP Report Due



SEPTEMBER
15TH - 18TH

On-Site Peer
Review Conducted



Response to Visiting
Committee Report (if
warranted)

2026

JUNE
8TH - 11TH

Review by
SACSCOC Board of
Trustees



Consequences

What happens if we are not successful in demonstrating compliance?

A finding of Noncompliance in a report written by a visiting committee indicates that an institution has failed to document that it meets a standard in the Principles of Accreditation.

Reports written by both Off-Site Reaffirmation Committees and On-Site (all types) Committees require judgments about the compliance or non-compliance of the institution with all of the standards relevant to the review; each judgment is summarized in a short narrative that details how the institution meets or fails to meet the standard or requirement.

In reports written by visiting committees, narratives that detail findings of non-compliance include recommendations, which formally cite the lack of compliance with a standard or requirement.

**Denial of Reaffirmation,
continued accreditation for a
maximum of one year and
imposition of a sanction.**

A Monitoring Report provides additional documentation of compliance for those standards of the Principles of Accreditation identified by the Committee on Compliance and Reports following review of a committee's findings as issues for which full compliance has not yet been documented.

Preliminary Report from the Off-Site Reaffirmation Committee

Out of 73 standards/requirements, 11
were found to be non-compliant.



May 1, 2025

Dr. Adena Williams Loston
President
St. Philip's College
1801 Martin Luther King
San Antonio, TX 78203

Dear Dr. Loston:

Thank you for the considerable effort of you and your colleagues in preparing your institution's Compliance Certification. The Preliminary Report of the Off-Site Reaffirmation Committee is available for download from the SACSCOC institutional portal.

The report represents the professional judgment of the Off-Site Reaffirmation Committee made in accordance with the *Principles of Accreditation: Foundations for Quality Enhancement*. The preliminary judgments of non-compliance are intended to assist the institution in preparing a Focused Report for review by the On-Site Reaffirmation Committee. In the Focused Report, the institution can provide additional narrative and supporting documentation in support of its case for compliance with each standard cited by the Off-Site Committee. This step is an important opportunity for the institution to clarify and strengthen its documentation of compliance and facilitate the on-site review. The guidelines for the Focused Report and guidance for formatting the document can be found in the [Handbook for Institutions Seeking Reaffirmation](#) and in [Documents Submitted for SACSCOC Review](#). The Focused Report, your QEP, and updated Institutional Summary Form should be uploaded to the institutional portal 42 days prior to the on-site visit. For the specific due date, please refer to the step card in the portal.

Please contact me if you would like to review the Preliminary Report of the Off-Site Reaffirmation Committee together prior to preparing your Focused Report. This consultation also may be helpful to you in planning for the On-Site Reaffirmation Committee's upcoming visit.

An institution may release this preliminary report; however, release of this report in its entirety or in part must be accompanied by the following statement: "The findings of the Off-Site Reaffirmation Committee represent a preliminary assessment of the institution at this time; final action on the report rests with the SACSCOC Board of Trustees." If the institution releases part of its report, that part must contain a note stating: "A copy of the entire report may be obtained from the institution."

Most Frequently Cited Principles of Accreditation in Decennial Reaffirmation Reviews: Class of 2023

Off-site Review: April 22-25, 2025

Review Stage I: OFF-Site Committee [n=80 institutions]		
Rank	Core Requirement / Standard	% of Institutions in Non-Compliance
	6.2.a (Faculty Qualifications)	91%
2.	8.1 (Student Achievement)	51%
	8.2.a (Student Outcomes: Ed Programs)	48%
4.	13.2 (Financial Documents)	
5.	6.2.c (Program Coordination)	41%
6.	6.2.b (Program Faculty)	40%
7.	5.4 (Qualified Officers)	38%
8.	10.7 (Policies for Awarding Credit)	35%
9.	4.2.g (Board Self-Evaluation)	34%
10.	13.6 (Federal and State Responsibilities)	30%
Selected Descriptive Statistics (Number of Principles Cited Per Institution)		
Mean=12.4 (SD=7.5) Median=11 Modes= 9\10\11 Min=2 Max=36		
Selected General Areas of Non-Compliance		% of the Total Number of Findings of Non-Compliance

Areas of Non-Compliance

Standard	Standard Title	Status	Non-compliance Statement	Focus Report Next Steps
4.2c	CEO Evaluation/Selection	Non-compliance	The Off-Site Reaffirmation Committee was unable, however, to find examples of this annual evaluation and so could not confirm implementation of the policy	<ul style="list-style-type: none"> Gather examples of CEO annual evaluations – 3 years
6.2a	Faculty Qualifications	Non-compliance	The Committee was unable to determine whether 22 (twenty-two) faculty members satisfied the credentialing requirement for the courses they teach.	<ul style="list-style-type: none"> Gather faculty credentialing justification information including employment experience, degrees or discipline specific course work
6.3	Faculty Appointment and Evaluation	Non-compliance	In the absence of a complete evaluation portfolio and with just a the single, one-year sample, the Off-Site Reaffirmation Committee was unable to confirm regular evaluation of nontenured or part-time faculty members.	<ul style="list-style-type: none"> Collect examples of faculty evaluations (Nontenured and part-time) – 3 years Align the collected information with the previously provided narrative regarding faculty evaluation
7.1	Institutional Planning	Non-compliance	<p>The committee was unable, however, to find a copy of the strategic plan and any related evidence of leadership or board approval in the narrative.</p> <p>The institution provided a table of <u>graduation and persistence rates</u> (2021-2023) as evidence of an emphasis on improving student retention and success, but the Off-Site Reaffirmation Committee could not locate related strategic goals and/or a narrative explaining how the data provide feedback regarding institutional effectiveness.</p>	<ul style="list-style-type: none"> Gather examples of the strategic plan and the institutional scorecard (demonstrating alignment of KPIs w/ targets to the strategic plan) Collect examples of the Performance Update the president provides to the Board w/meeting minutes

Areas of Non-Compliance

Standard	Standard Title	Status	Non-compliance Statement	Focus Report Next Steps
7.3	Administrative Effectiveness	Non-compliance	The institution provided examples of administrative units' objectives, targets, assessment measures, results, and any related action plans for the 2023-24 year. However, the Off-Site Reaffirmation Committee was unable to find evidence of additional review, such as unit meeting minutes or data analysis reports , for determining whether outcomes had been assessed and achieved.	<ul style="list-style-type: none"> Gather Analysis/Use of Results & Gap Analysis/Action Plans in SPOL for all Administrative Units – 3 cycle years of evidence Align evidence with previously submitted narrative
8.2a	Student Outcomes: Educational Programs	Non-compliance	The Off-Site Reaffirmation Committee reviewed these samples but was <u>unable to determine how they were representative of all programs</u> . Additionally, the Committee was unable to see that the outcomes identified were program learning outcomes . The Off-Site Reaffirmation Committee was unable to determine whether each educational program identifies student learning outcomes, measures the extent to which outcomes are achieved, and seeks improvement based on the analysis of results with the evidence provided.	<ul style="list-style-type: none"> Identify a new methodology for providing a representative sample Collect PSLO and SLO assessment information and data for the sample <ul style="list-style-type: none"> Data will be collected from SPOL, if information is missing the chair will be contacted Collect curriculum map samples

Areas of Non-Compliance

Standard	Standard Title	Status	Non-Compliance Statement	Focus Report Next Steps
8.2c	Student Outcomes: Academic & Student Services	Non-compliance	The institution presented evidence of this work by sharing the PowerPoint that contained the OUAP reports for 2024. These reports included assessment results for the 2023-24 academic year as well as the objectives and assessment plans for the forthcoming 2024-25 year. However, the Off-Site Reaffirmation Committee was unable to locate any additional cycles of review to confirm the institution's policy of annual assessment.	<ul style="list-style-type: none"> • Gather 3 cycles of OUAP reports • Align gathered information with previously provided information
11.1	Library and Learning/Information Resources	Non-compliance	<p>The Committee was unable to find evidence showing how the collection development policy is followed, <u>whether faculty are participating</u> in collection development and <u>how well the collections support programs</u> at the institution.</p> <p>While the library provides many resources, both print and digital, the Off-Site Reaffirmation Committee could not find evidence, such as communication samples, discipline-specific resource listings, or discipline-oriented collection strategies to show how well the collections <u>appropriately support all programs</u> at the institution</p>	<ul style="list-style-type: none"> • Collect the Collection Development Policy • Describe and provide examples of how faculty are involved • Gather discipline-specific resource listing and/or discipline-oriented collection strategies <ul style="list-style-type: none"> • Identify a representative sample across the college to provide as evidence • Describe how the collections support college programs

Areas of Non-Compliance

Standard	Standard Title	Status	Non-Compliance Statement	Focus Report Next Steps
11.3	Library and Information Access	Non-compliance	<p>The Standard 11.1 narrative provided a table showing results of student feedback surveys for fall 2023. The table shows <u>19 information literacy presentations for fall semester 2023; however, the narrative noted that the numbers in the table do not represent the total number of sessions taught.</u> The Off-Site Reaffirmation Committee could not find evidence showing the full number of presentations. Similarly, while the Committee reviewed screenshots of the library's web pages and pages in Canvas showing that reference services and research guides are available, the Committee could not find information about the research guides provided. The institution's library provides formal instruction to classes and informal instruction to individuals through reference services and research guides. The Off-Site Reaffirmation Committee could not, however, find evidence of how often instruction takes place to determine whether instruction is regular and timely.</p>	<ul style="list-style-type: none"> • Gather evidence regarding the total number of presentations in 2023 and 2024 • Collect a representative sample of research guides • Gather data regarding the formal instruction and informal instruction to support the assertion of regular and timely instruction • Align all information with previously submitted narrative sections

Areas of Non-Compliance

Standard	Standard Title	Status	Non-Compliance Statement	Focus Report Next Steps
12.5	Student Records	Non-compliance	The institution reports that it ensures that independent contractors or agents with access to or maintain student records follow institutional employees' principles and policies. The institution also reports that there is an agreement between the institution and an outsourced service to process academic transcripts and a collaborative/consortia agreement between the five Alamo Colleges in which each college authorizes the contractor to perform transcript evaluation services. However, this section of the narrative seems to include a <u>textual placeholder that was not filled for the report</u> , and because of this the Off-Site Reaffirmation Committee could locate no evidence or documentation that supports its assertion	<ul style="list-style-type: none"> Identify the contractor that performs transcript evaluation services Gather the information we were waiting on from the ACD representatives Align newly gathered information and documentation to previously submitted section narrative
12.6	Student Debt	Non-compliance	Although the institution clearly provides a robust financial wellness program and initiatives to ensure financial wellness, the Off-Site Reaffirmation Committee was unable to find evidence of implementation, such as, workshop agendas, mailings, or screen shots of online money management tools.	<ul style="list-style-type: none"> Collect requested evidence: screen shots, sample mailings, and workshop agendas Align all information with previously submitted narrative sections

Our work is not
done

On-site Review: September 15-18, 2025

Review Stage II: ON-Site Committee [n=78 institutions]		
Rank	Core Requirement / Standard	% of Institutions in Non-Compliance
1.	7.2 (Quality Enhancement Plan)	35%
2.	6.2.a (Faculty Qualifications)	15%
3.	8.2.a (Student Outcomes: Ed Programs)	12%
4.	6.3 (Faculty Appointment and Evaluation)	5%
5.	7.3 (Administrative Effectiveness)	
6.	6.2.c (Program Coordination)	4%
7.	8.1 (Student Achievement)	
8.	8.2.b (Student Outcomes: General Ed)	
9.	8.2.c (Student Outcomes: Student Services)	
10.	13.3 (Financial Responsibility)	

How can you help?

- Please be responsive to ongoing requests for information and data
- Familiarize yourself with the standards and response applicable in your area

Timeline for Focus Report Development



Task	Owner	Due Date
Progress Report	Cabinet	May 20
Progress Report	Leadership Team Mtg	June 3
Draft Due	IPRE	June 10*
Internal Review	VPs	June 12
Edits	IPRE	June 16
Submit to External Reviewer	Dr. Roberts	June 17
Receive Feedback	Dr. Roberts	June 24
Apply Edits	IPRE	June 25
Presidential Review	Dr. Loston	June 30
Apply Edits	IPRE	July 3

*Substantive Change prospectuses are due June 10th as well.

SACSCOC Reaffirmation

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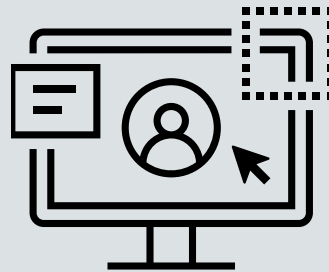
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2025

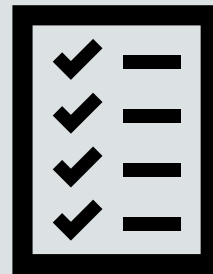
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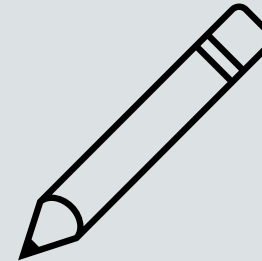
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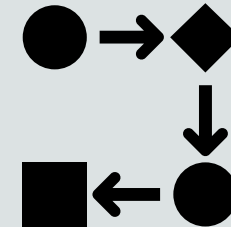
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Focused Report



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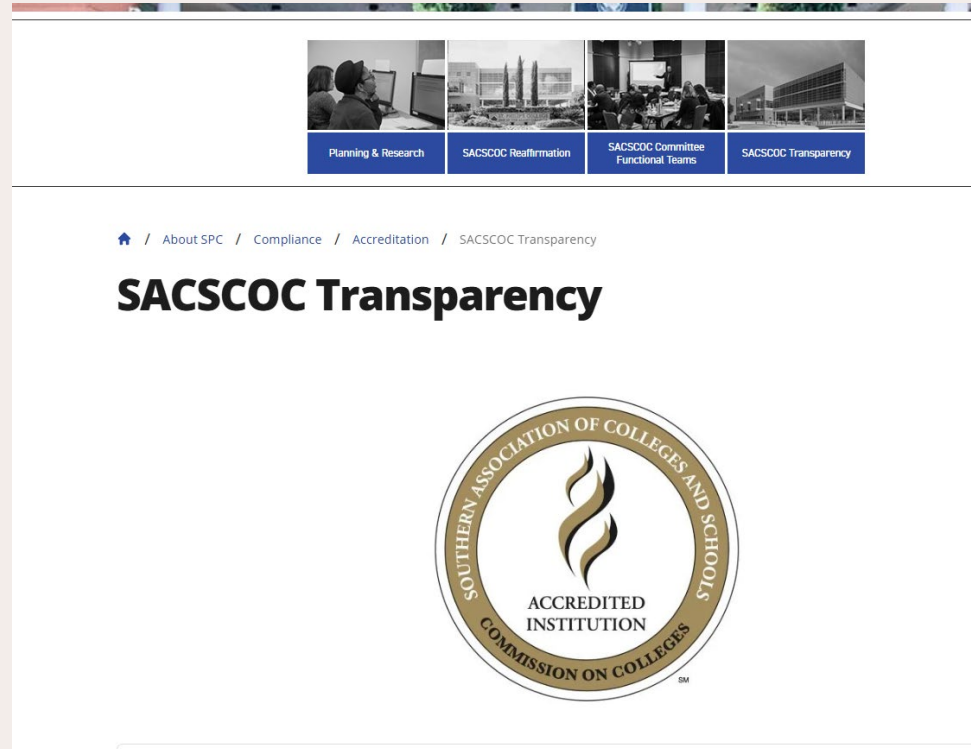
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Trustees



Response to Visiting
Committee Report (if
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Where can you find this information?

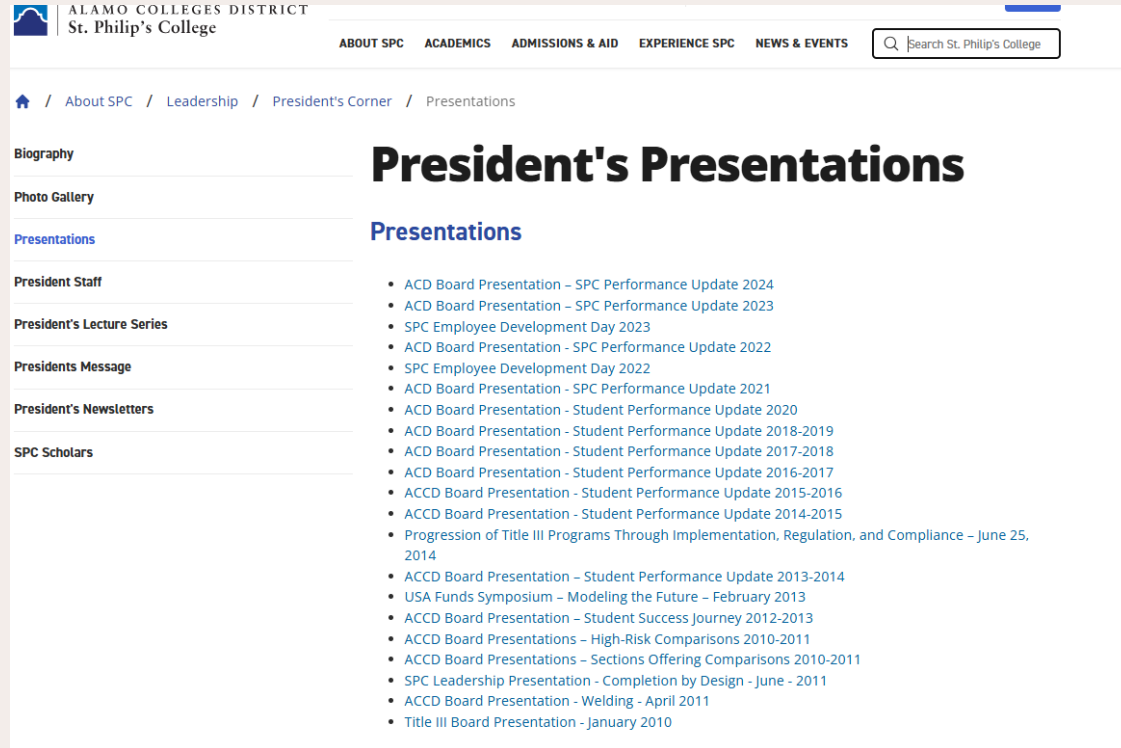
SPC Transparency Page



<https://www.alamo.edu/spc/about-spc/compliance/accreditation/sacscoc-transparency/>

- Go to the SPC website and type *transparency* in the search function
- Once you reach the transparency page, the Off-Site Committee report can be found under [Reports Received from SACSCOC]

President's Corner - Presentations



The screenshot shows the website for Alamo Colleges District St. Philip's College. The header includes the college logo and name, navigation links for ABOUT SPC, ACADEMICS, ADMISSIONS & AID, EXPERIENCE SPC, and NEWS & EVENTS, and a search bar. The breadcrumb trail reads: Home / About SPC / Leadership / President's Corner / Presentations. The left sidebar contains links to Biography, Photo Gallery, Presentations (highlighted), President Staff, President's Lecture Series, Presidents Message, President's Newsletters, and SPC Scholars. The main content area is titled "President's Presentations" and lists 20 presentations, including various ACD and ACCD Board presentations, SPC Employee Development Day presentations, and Title III Board presentations.

ALAMO COLLEGES DISTRICT
St. Philip's College

ABOUT SPC ACADEMICS ADMISSIONS & AID EXPERIENCE SPC NEWS & EVENTS

Search St. Philip's College

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Biography

Photo Gallery

Presentations

President Staff

President's Lecture Series

Presidents Message

President's Newsletters

SPC Scholars

President's Presentations

Presentations

- ACD Board Presentation – SPC Performance Update 2024
- ACD Board Presentation – SPC Performance Update 2023
- SPC Employee Development Day 2023
- ACD Board Presentation - SPC Performance Update 2022
- SPC Employee Development Day 2022
- ACD Board Presentation - SPC Performance Update 2021
- ACD Board Presentation - Student Performance Update 2020
- ACD Board Presentation - Student Performance Update 2018-2019
- ACD Board Presentation - Student Performance Update 2017-2018
- ACD Board Presentation - Student Performance Update 2016-2017
- ACCD Board Presentation - Student Performance Update 2015-2016
- ACCD Board Presentation - Student Performance Update 2014-2015
- Progression of Title III Programs Through Implementation, Regulation, and Compliance – June 25, 2014
- ACCD Board Presentation – Student Performance Update 2013-2014
- USA Funds Symposium – Modeling the Future – February 2013
- ACCD Board Presentation – Student Success Journey 2012-2013
- ACCD Board Presentations – High-Risk Comparisons 2010-2011
- ACCD Board Presentations – Sections Offering Comparisons 2010-2011
- SPC Leadership Presentation - Completion by Design - June - 2011
- ACCD Board Presentation - Welding - April 2011
- Title III Board Presentation - January 2010

<https://www.alamo.edu/spc/about-spc/leadership/president/presentations/>

- Go to the SPC website and type *President's Corner* in the search function
- Once you reach the President's Corner, click on Presentations
- This presentation will be under the [Calls to Conversation section]



It is always cheaper to do the job right the first time

– Philip B. Crosby

Questions?